

Price List Dated 1/8/17

Start of tenancy for admin & check-in		£180 per tenant
Guarantor administration		£120
Holding Fee		£1000 A non refundable payment from the Tenant in order to secure a property whilst the administration takes place. If the let proceeds, this fee is refunded.
Change of contract		£60
Loss of keys		£35 plus the cost of the keys (plus courier charges, if applicable)
Handling noise or other complaints from neighbours		£35 for first complaint and then £35 per hour after that
Change of occupier		£180 per occupant
Replace lost inventory		£35 per copy by email and post
Failure to provide access to the property for a routine visit		£60 per visit
Application to retract your tenancy notice		£120
Early marketing fee		£120
Failure to check out of the property on time		£150
Rent reminder letter		£35 per letter
Late rent		Interest of 4% above the Bank of England base rate payable from the date on which the rent was due until the date on which it is actually paid
Tracing Fee		Should any Tenant default during the term of the tenancy then a fee of £66.00 inc VAT will apply payable to the Agent per month for each month a tracing agent is instructed to locate any tenant who has vacated the Property without providing a forwarding address. In addition the Tenant will also be responsible to the Agent for the fees charged by the tracing agent.
For arranging cleaning & repairs post tenancy if required in checkout		£35 for basic damages under £200; £35 per hour for damages above £200
Rydex Properties Ltd is a member of The Property Ombudsman Service		

_____ Tenant's Signature _____ Date